

Town of Milton

115 Federal St
Milton, DE 19968



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January 26, 2016

To: Mayor & Council

From: Mike Trotta *MT*

Re: Monthly Report

Attached you will find the reports submitted by the Code Enforcement Officer for January, 2016. These reports summarize the majority of the activities handled by the Code Department.

Please feel free to contact me if there are any questions or comments.

C.E. MONTHLY REPORT – JAN. 2016

Permits issued to:	520 Union St.	windows
	524 Union St.	commercial addition
	301 Union St.	hvac
	206 Chestnut St.	repairs
	200 Broadkill Rd.	signs
	117 Clifton	alterations
	118 Oysterman	SFD
	430 S. Spinnaker	fence
	305 Walnut St.	repairs
	322 Behringer	fence,shed
	207 Mill Pond Ave.	SFD
	306 Gristmill Dr.	solar panels
	322 Behringer Ave.	paver patio
	105 Heritage Blvd.	solar panels
	116 Pond Drive	SFD
	125 Carriage Dr.	SFD
	201 Heritage Blvd.	alterations

Sent 3 cert letters for trash/debris

Closed out 22 old permits

12/29/15 = contractor had questions about the permitting process

12/30/15 = surveyor had questions about setbacks on properties in town

1/4/16 = realtor had questions about zoning

1/4/16 = potential business owner had questions about procedure for change of ownership

1/6/16 = Realtor had questions about zoning & setbacks

1/12/16 = homeowner needed to know setbacks & permit fees

1/20/16 = realtor had questions about permitting process

Working on rental & business licenses

Working on rental inspections

C.E. VIOLATIONS JAN. 2016

Unfinished violations from Dec.

<u>DATE</u>	<u>ADDRESS</u>	<u>VIOLATION</u>	<u>ACTION TAKEN</u>	<u>FINAL DISPOSITION</u>	<u>DONE</u>
12/21/2015	118 Wagamons Blvd	contractor working w/o license	talked w/contractor	contractor obtained license	Y
12/21/2015	217 Arch St	contractor working w/o license	talked w/contractor	contractor obtained license	Y
<u>DATE</u>	<u>ADDRESS</u>	<u>VIOLATION</u>	<u>ACTION TAKEN</u>	<u>FINAL DISPOSITION</u>	<u>DONE</u>
12/28/2015	330 Bay Ct.	chair in yard	left door hanger	item has been removed	Y
12/28/2015	106 Mermaid	sofa, debris in backyard	left door hanger, sent certified letter	items have been removed	Y
12/29/2015	520 Union	work being done w/o a permit	talked w/owner	permit has been obtained	Y
12/29/2015	105 Atlantic St.	debris in yard	left door hanger	debris has been removed	Y
12/29/2015	120 Betts	untagged vehicle	left door hanger	vehicle has been tagged	Y
12/30/2015	615 Mulberry	backyard debris	left door hanger	debris has been removed	Y
12/30/2015	301 Garden	contractor working w/o license	talked w/contractor	contractor obtained license	Y
01/04/2016	106 Waples	debris in yard	talked w/owner, sent certified letter		
01/04/2016	110 Carriage	trash bags left on sidewalk	left door hanger	trash has been removed	Y
01/06/2016	409 Yew	debris in front yard	left door hanger	debris has been removed	Y
01/06/2016	609 Palmer	old untagged boat	left door hanger	boat has been removed	Y
01/07/2016	323 Mulberry	fence in disrepair	left door hanger, sent certified letter	fence has been repaired	Y
01/08/2016	511 Palmer	sofa in yard	left door hanger	sofa has been removed	Y
01/08/2016	108 S. Spinnaker	appliance in yard	left door hanger	item has been removed	Y
01/12/2016	416 S. Spinnaker	contractor working w/o license	talked w/contractor	contractor obtained license	Y
01/12/2016	104 Mermaid	cans in yard	left door hanger		Y
01/16/2016	421 S. Spinnaker	tires in yard	left door hanger, sent certified letter	cans have been removed	Y